

## BUSINESS EXHIBITOR RULES

***Please read carefully before submitting an application. If you are unable to meet our criteria, please do not apply.***

- 1) No food products may be sold by exhibitors.
- 2) Booth structure and displays must not exceed limits of assigned space.
- 3) Exhibitors will cause no noise which can be heard beyond the perimeters of their own exhibitor space. This noise includes but is not limited to music (recorded or live demonstrations) or motivational tapes. Hawking of items is prohibited.
- 4) Exhibitors may not share booth space unless they have submitted a joint application and have been accepted as such, nor may they sublet or apportion space to anyone else.
- 5) You **MUST** be present and have booth open for business during all hours of the 3-day event. This event is possible thanks to the courtesy of the City of Delray Beach and its merchants. Exhibitors are asked to cooperate with Event Officials, who can be identified by their pink staff shirts. Four information booths are conveniently located throughout the Delray Affair.
- 6) Animals are prohibited from the event unless prior approval received by event staff (service dogs only permitted.)
- 7) Booth placement is carefully chosen by the committee. No changes are allowed after the event begins. Transfer or subletting of assigned spaces is NOT allowed.
- 8) Break down of booths must be completed and removed by 10:00 P.M. on Sunday. Any materials left behind will be confiscated.
- 9) Cartons or boxes must be kept out of view. Exhibitors are responsible for keeping space clean, safe and secure. Exhibits and materials must be contained within the assigned booth space and cannot be extended.
- 10) Conduct and displays must be appropriate. The committee reserves the right to remove or prohibit any exhibit which is deemed not suitable, including persons, conduct, material and other items. No selling or soliciting outside of booth space.
- 11) Construction of booth and displays must be able to withstand inclement weather and crowd activity.
- 12) Copyrighted Delray Affair name and logo are prohibited for use or sale.
- 13) Quiet generators are permitted by petitioning the committee for special permission in advance. Power cords must be taped down.
- 14) **Equipment is not provided. Exhibitors must bring any equipment they need.**
- 15) Helium balloons are prohibited.
- 16) Parking is available in the municipal parking lots. Related fees or penalties are the responsibility of the exhibitor. No vehicles may be used in or adjacent to display area.
- 17) Participation is required all three days. Exhibitors who break down displays or depart before close of each day 7:00 P.M. Friday and Saturday and 6:00 P.M. Sunday will not be allowed to return the following day or to future shows.
- 18) Raffles are strictly prohibited.
- 19) Refunds will not be given if the Delray Affair is cancelled due to weather or unforeseen circumstances. Cancellation fee is \$50 until March 1, 2010. No refunds thereafter.
- 20) Regulations of the Police/ Fire Department (and city ordinances) prohibit: burning of open fires, candles, etc., selling/ consumption of alcoholic beverages, or loud noise or music.
- 21) Set up: Cars and trucks used for unloading must be off the street by 8:00 A.M. each day. Set up must be completed by 9:00 A.M. on Friday in your assigned space. After this time, empty space will be reassigned. No setup is permitted on Thursday.
- 22) Transactions, including collection of Florida Sales Tax, are the responsibility of the participant.

**A MONITORING COMMITTEE CONTINUALLY ENFORCES THE RULES OF THE DELRAY AFFAIR TO ENSURE THAT ALL WORK SHOWN IS IN COMPLIANCE WITH THESE GUIDELINES. VIOLATION OF THE RULES WILL RESULT IN IMMEDIATE EJECTION FROM THE DELRAY AFFAIR WITH NO REFUND (WE'RE NOT KIDDING). THIS ACTION WILL RESULT IN THE BANNING FROM FUTURE PARTICIPATION.**